

**Heart of Florida Via de Cristo  
Secretariat Minutes  
March 18, 2000**

**Present:** Bill Pohlad                      Bill & Suzanne Cattell                      Pam & Rick Hoepner  
              Jerry & Carlene Lemcke            Pat Linden                                      Shirley Lokken  
              Jim & Cherie Nocks                Stan Leaf                                        Rae Harris  
              Sandy Moore                            Diane DeMark                                 Nikki Rach  
              Pastor David Ludwig

**Excused:**

**Absent:**            Jerry Johnson                                      Pastor Mike Stone

Suzanne Cattell opened the meeting with prayer.

The minutes of February 19, 2000 were accepted as corrected. Page 2, paragraph 4, line 5 should read: *“Pam Hoepner and Shirley Lokken will share the project of designing a banner for presentation at the National Meeting.”*

**Pastors’ Report:** No Report.

**Lay Director’s Report:** Bill Pohlad reported he has been working with the rector and rectora for upcoming weekends. The weekends are getting close! He reminded us we should be gearing up for secretariat position elections in the fall. Bill discussed the need for a consistent time to begin secretariat meetings that would also allow the opportunity for dinner before the Ultreya. Should we set time limits? Should we begin earlier? It was decided to begin meetings at 5:00 p.m. Because the Team/Pilgrim Reunion will be before the May Ultreya, a meeting date will be decided at a later date for the May secretariat meeting and weekend critiques.

**Treasurer’s Report:** No Report.

**Chair Reports**

Pre Via de Cristo. Rae Harris reported that there are 18 men and 18 women confirmed for the spring weekends. A special thanks to Rae for all her hard work in learning two new jobs at the same time, Rectora and Pre Via de Cristo Chair!

Post Via de Cristo. Cherie Nocks informed us that Norm Lawton will be in charge of tonight’s Ultreya. The Mead Garden’s Morning Glories reunion group will be in charge of the Reunion Ultreya in May. The theme is “Putting Love into Action”.

Music: Stan reported that he has received the CCLI software and manual. He has just begun to experiment with it. He was asked the location of the music books that go with our songbooks. The music servant for the women’s team is in need of it. Stan will see if Jerry Johnson’s copy can be borrowed or he will have a new copy shipped overnight for use before the weekends. Stan advised the secretariat that he would be fulfilling his term as Music Chair.

Extended Palanca: Suzanne Cattell reports they have been receiving many palanca letters for the weekends.

Leaders: Pat Linden suggested the planned celebration of “50 weekends in 15 years” be moved to January. We could celebrate this milestone as an event by itself with a potluck dinner. Although the anniversary is in November, a celebration in January will allow the November Ultreya to concentrate on the Reunion and new pilgrims. She suggested planning include former Rector/a’s, perhaps a committee of two to four.

Pat also reminded us registration monies are due to her to be sent in for the NLS meeting. Shirley Lokken presented the design for a three-part banner to be presented at the NLS meeting by the Seven Secretariats of Florida. The theme is “Go Light Your World”. Shirley and Pam have done a wonderful job. Each secretariat in Florida has been asked to loan three banners for the meeting. Poles will be provided.

Jerry Lemcke is working with Lutheran Brotherhood on fund raising. Bob Conlon and Jerry are working on transportation to Tampa for the community serenade. Information will be presented to the community at the May Ultreya in the form of a handout. Information will also be included in the newsletter.

Local Palanca: Carlene is still in need of baked goods and there are still time frames open on the prayer chain. She hopes to complete these at the Ultreya.

Physical Arrangements: Pam Hoepner said she has met with the outside servant teams, both men and women. They have purchased food staples already for the weekends (no perishables). They are waiting for Sam’s Clubs to receive a new shipment of eight-foot tables to purchase for use on porch for dining. They also have the new coffee carafes donated to the community. Paul Heroux is in charge of transportation, Dale Richardson, the set up of chapel, Bonnie Neuman, food items. The cooks will get the perishable items and volunteers are at hand.

Bill thanked them ahead of time for all of the hard work and time they give to this community.

Outreach: Diane DeMark has scheduled temple talks at two Missouri Synod churches in May and June. Pastor Paul Wheelhouse in Ocala is interested in serving. The other church is south of Lakeland.

Communications: Nikki Rach requested a deadline of April 18<sup>th</sup> for submitting articles for the next newsletter. She requested when emailing files to her, they be text only.

## **Unfinished Business**

Easter Breakfast. Paul Ginzl has everything organized for the Easter Morning Breakfast at St. John.

## **Other Business**

It was suggested that an effort be made to begin Ultreyas on time and the schedule adhered to as closely as possible. Those with small children wish to attend but must also consider the children’s bedtime.

Sandy shared copies of the description of a software program written specifically for Cursillo ministries for possible consideration at a later date.

The meeting was adjourned with prayer.

**Upcoming weekends:**

#24 March 2000

Men: March 23-26

Women: March 30-April 2

#25 October 2000

Men: October 12-15

Women: October 19-22

**Next Ultreya:** May 6<sup>th</sup>, St. John Lutheran Church. Team/Pilgrim Reunion 4:45, Potluck at 6:00, Ultreya 7:00. Secretariat meeting to be determined.

Respectfully Submitted.  
Sandy Moore, Secretary