

Heart of Florida Via de Cristo
Secretariat Minutes
January 18, 2003

Present: Sheila Bender, Steve & Denise Beumer, Marty Collins, Artie Grindle, Rae Harris, Pam Hoepner, Jerry Lemcke, Shirley Lokken & Pat Linden, Sandy Moore, Jane Pohlad, Anna Richardson, Pastor David Ludwig and Pastor Bob Bear

Excused: Pam Koenig

Others: Sandy Buccuzzo, Al Kreps, Dale Richardson

The meeting was opened with “Come Holy Spirit”.

Lay Director Jerry Lemcke welcomed everyone and thanked them for being on time for there was much to cover.

Minutes: The minutes of the September 21, 2002 meeting were approved after correcting the spelling in line 2, Post Via de Cristo, “*but there*” and Pre Via de Cristo, line 1 one should read “*at this time there are..*”. The minutes of the October 19, 2002 meeting were accepted as submitted.

Spiritual Director: Pastor Bob Bear reminded us that applications must be signed by the applicant’s pastor. Our mission is to better equip leaders, not to evangelize. If the applicant is not involved in a church, encourage them to become involved first, and then invite them to a weekend.

Lay Director: Jerry Lemcke shared that he is committed to do his best to serve this ministry. To share the truth in love and to act as Christ would have him act.

Treasurer: Pam Hoepner reported we have \$4370.48 in spendable monies. There is a total of \$6204.73 in our bank account. She encouraged everyone to turn in their expenditures to show a true financial picture. If an individual desires to donate the expense, a donation in that amount can be offered. To date the cookbooks have shown a profit of \$1926.62. Sheila Bender noted that there is a case of books at Prince of Peace. She will speak with Peggy Stafford and Peggy Kreps. Pam was commended on the easy follow format of her report.

Chair Reports:

Leaders: Pat Linden reported that crosses have been ordered and received. She said we need to order chains for them. She presented a 22” chain and a 30” chain. It was decided to purchase 30” chains for all. She has requested a brochure from the supplier of crosses for the suitcase shop. The first rector/a training was held in January. The second training will be scheduled for the first or second week in February. Head servants have been chosen, Jennifer Johnson and Bob Mansbach. Pat passed out a copy of Weekend Demographics for the last six sets of weekends. The weekends have been 78% filled with 45.5% from non-Lutheran churches.

On Site Physical Arrangements: Artie Grindle said the inventory taken at the end of the weekend was good. The trailer is packed well. Marty Collins asked whose job it was to be sure everything is in its proper location between the men's and women's weekend. Shopping between weekends for paper goods was also a concern.

Communications: Jane Pohlada related that the Willingness to Serve form has been emailed to everyone on the email list. Three hundred dollars has been deposited into the post office fund. This will facilitate mailings. Carol Matejka at St. John has offered to assist with the mailing using St. John's mailing software. This will dramatically reduce errors, produce labels with bar codes sorted properly and completes the necessary forms for each group. A wonderful gift! Sandy has already provided the mailing list in the format requested. Jane thanked the Beumer's for all the information for the past newsletter. The deadline for the current newsletter is no later than next Monday, January 20, at noon.

Post Via de Cristo: Denise Beumer reported that their committee has met and the Ultreya schedule has been reviewed. Only two Ultreyas lack leaders at this time. There are five members on the committee including new member, Nick Egoroff. The Secretariat was asked for input about the car wash Ultreya. Denise stated it was set up as an action event. Sheila noted that the secretariat was not supporting the event. The purpose of the Ultreya is to bring the community together. This should be scheduled as an event other than an Ultreya.

Pre Via de Cristo: Rae Harris reported that at this time there are 7 women and 4 men applicants for the spring weekend. **Rae Harris moved and Sheila Bender seconded that we postpone the weekend until fall.** The motion passed. Jerry requested the secretariat members to encourage the groups we are involved with to make a friend, be a friend and bring our friend to Christ, throughout the year. Make a plan and pray. **Jane Pohlada moved and Artie Grindle seconded that we revisit the dates of the fall weekends.** The motion passed. Pat suggested that if earlier dates were found it would help to build momentum before the holiday season.

Music: No report

Extended Palanca: (Reported by Jerry Lemcke.) Pam Koenig is busy sending letters to other communities.

Local Palanca: Sheila Bender advised that her reunion group will handle her position duties as she serves as rectora.

Off-Site Physical Arrangements: No Report

Unfinished Business

1. Weekend Critiques. See attached
2. Bylaw Revision (Leaders). To clarify who would chair the Secretariat in the absence of the Lay Director and to define the requirements of the position, Pat Linden made a motion to amend the bylaws as follows. **Add to Article V1, section B, 4. The Leaders Chair (Secretariat Chairperson in the absence of the Lay Director) shall have served**

as a Rector/Rectora. Sheila Bender seconded the motion. Discussion. This is two separate issues. For clarity Vice Chair should be added to Article V, D. to define Leaders succession in the Lay Directors absence. The motion was then amended to **Add to Article V1, section B, #4. The Leaders Chair (Secretariat Vice-Chairperson) shall have served as a Rector/Rectora.** The motion passed. The secretary will research the bylaw revision which divided the Physical Arrangements chair. Both amendments will then be provided to the community.

3. VdC Website. Jerry reported that Ray Rylander is still interested in pursuing this endeavor, but due to personal issues, has been delayed.
4. Outreach Chair. Jerry Lemcke brought forward David Lipman as a nominee for the chair. Karen and Dick Schneeberger were also nominated. After discussion, **Bob Bear moved and Jane Pohlard seconded that we vote tonight for someone to fill the outreach chair.** There were 8 yes, 1 abstention. It was discussed there would possibly be others interested at tonight's Ultreya. **Bob Bear then moved and Artie Grindle seconded to rescind the prior motion that was passed.** The motion passed with 1 nay vote. **Bob Bear then moved to bring the item to the Ultreya stating there were a couple nominees interested in the position and to ask if anyone else was interested. The vote will then take place by email.** The motion was seconded by Sheila Bender. Passed.
5. Off-Site Physical Arrangements. (Out of Order) Anna Richardson tendered her resignation as of May 1, 2003. She will work to find a nominee to fill her position. Pat Linden noted that the Secretariat serves the nominating committee. This should be an agenda item to brainstorm for possible nominees.
6. VdC Suitcase Shop. Tabled
7. Mission Statement. Tabled

New Business

1. Schedule Weekends for 2004. Tabled
2. Work Party for Retreat Center. Tabled
3. Printed write downs. Tabled
4. Reunion Group updates. Tabled

The meeting was closed the meeting with The Lords Prayer.

Respectfully Submitted,
Sandy Moore, Secretary

Next Ultreya: February 15th at Prince of Peace,
Secretariat meeting: 4:00 p.m.
Potluck: 6:00 p.m.
Ultreya: 7:00 p.m.

Critiques of Weekends #27

Women's Weekend: Sandy Buccuzzo

- Sandy began her comments with prayer.
- Serving as Rectora, she had the most fun on this weekend. She got to know all the women.
- Not much stress.
- The team was great.
- She suggested that in the future the Rectora should have had experience in the rollo room as a servant, Head Servant or Head Outside Servant.
- She did not know that the Rollo Room Servant was the interface with the outside. This impacted the team. The manual is not clear. The seating arrangement for the Table of Back did not detail Rollo Room Servant placement.
- It would have lowered anxiety levels if the Rectora was provided a spiritual director schedule.
- Weekend team meeting notes are really bad.
- Provide history of Decolores song (Friday, page 3)
- Friday, page 13, 4th paragraph: "saved, fringed, Pharisees"????
- What is the rule? Are servants invited to the Friday night Decuria?
- She will give notes she made in her manual to Leaders.

Marty Collins asked how she felt the meeting went. She said Astounding! The team was beyond belief. The pilgrims were wonderful.

Jerry thanked her for her great comments.

Men's Weekend: Al Kreps

- Al said he no problems. Everything went smooth.
- He was glad it was decided to delay the coming weekends now rather than later since it will alleviate the problem of full team attendance.
- He will turn over notes in his book to Leaders.
- He complimented Leaders on the thoroughness of the manuals.

Dale Richardson commented teams need to allow time to clear the chapel before beginning pilgrim chapel visits. It was a challenge on both weekends.

On-Site Physical Arrangement: Artie Grindle

- Tear down went well. All is packed and inventoried.
- He was asked if he knew the whereabouts of the pie plates purchased for the community baked pies. Sandy believes they were packed with the kitchen items.

- Assistant cook noted that there is little time to shop for shortages in food and paper products between Tuesday set up and Thursday. However, everyone knew of Artie's special concerns at home during this past weekend.
- Pam Hoepner noted that means of paying for supplies need to be provided.
- Marty asked whose responsibility it was to assure supplies were located in the proper place prior to the Women's weekend.

Jerry thanked everyone for their comments.

Copied below are email communications regarding vote for Outreach Chair.

From Jerry Lemcke, January 22, 2003

Please cast your vote by Friday 24 Jan 2003 for either David Lipman OR Dick & Karen Schneberger for the office of OUTREACH.

God bless,
Jerry

From: [Jerry Lemcke](#)

To: [Shirley Locken](#) ; [Sandy Moore](#) ; [Rae Harris](#) ; [Pat Linden](#) ; [Marty Collins](#) ; LMSAssoc@aol.com ; [Jane Pohlad](#) ; Hoepner.Pam ; Dlr3060wp@aol.com ; [David Ludwig](#) ; [Craig & Pam Koenig](#) ; [Bob Bear](#) ; [Bender, Sheila L](#) ; [Artie Grindle](#) ; [Jerry Lemcke](#)

Sent: Monday, January 27, 2003 9:05 AM

Subject: RESULTS OF VOTING

DAVID LIPMAN IS APPOINTED TO FILL THE OUTREACH CHAIR.

To: [Jerry Lemcke](#)

Sent: Monday, January 27, 2003 4:56 PM

Subject: Re: RESULTS OF VOTING

Hi Jerry,

Please send me the voting results so I may make them part of the minutes.

Thanks! Sandy

Reply: January 28, 2003

Voting results as follows: 6 Schneberger, 7 Lipman, 1 abstention.

Jerry