

**Heart of Florida Via de Cristo
Secretariat Minutes
March 08, 2003**

Present: Sheila Bender, Marty Collins, Artie Grindle, Pam Hoepner, Jerry Lemcke, Pat Linden, David Lipman, Sandy Moore, Jim and Cherie Nocks, Jane Pohlada and Anna Richardson

Excused: Rae Harris, Pastor David Ludwig and Pastor Bob Bear

The meeting was opened with “Come Holy Spirit” and a meditation led by Jerry Lemcke.

Communications: Jerry passed to the secretary the NLS annual survey to complete and mail.

Minutes: The minutes of January 18, 2003 were approved as submitted. The minutes of February 15, 2003 were approved up to and including “there was not a quorum present”. Any part after that is general discussion and not a part of the minutes.

Spiritual Director: Not present.

Lay Director: Jerry advised that he had indeed spoken with Denise Beumer as requested. He will make a point of speaking with Steve Beumer as well.

Treasurer: Pam Hoepner reported a current balance of \$5799.97. Of that amount, \$3965.72 are spendable monies.

CHAIR REPORTS:

Leaders: Pat Linden reported that the Leaders Committee has begun meeting. The first meeting was on February 25th. The committee is focusing on the first of possibly two, fourth day workshops for new pilgrims. They will meet again March 10th and on March 31st. The committee is committed. May 3rd has been decided as the date for the first workshop. Future workshops will be held approximately one month after the team/pilgrim reunion. The day of the workshop (Saturday or Sunday) will be alternated. Personal letters will be sent to participants and their sponsors from the past three weekends. The community is also encouraged to attend. The workshop will emphasize five areas: What happened on the weekend, VdC history, sponsorship, fourth day support and opportunities for growth and service. The next phase will be to work on a workshop for deepening the understanding of VdC for leadership and rector/a preparation.

Pre-Via de Cristo: Not present. Rae Harris reported to Jerry that there was no change in pilgrim applications.

Post-Via de Cristo: Jim and Cherie Nocks advised that they were working on an alternative plan for this month’s Ultreya since there is a scheduling conflict at Abiding Savior. They are following up on future Ultreya plans. The April Ultreya was scheduled for the 19th. This is the

day before Easter. It was decided to change the date to the 12th. Jim and Cherie will verify the arrangements with Redeemer.

On-Site Physical Arrangements: Artie Grindle announced that Carolyn Barton has agreed to bring her organization skills to be a part of his committee. Welcome Carolyn.

Off-Site Physical Arrangements: This is Anna Richardson's last meeting. She and Dale are headed to Washington state to work with Mission Builders. We will miss them both and wish them well. Two individuals were mentioned as possible nominees to fill her position (Leo McCloe and Charles North). Training will not be an issue since Pam Hoepner stated that she and Rick could help.

Local Palanca. Present. No report.

Music. Marty Collins is trying to get her committee together to design new music books and serenade music. Several names were suggested for her. She asked us to remember Stan Leaf who has been called into the service.

Communication: Newsletter articles are due by next Saturday. Please notify her if you are not submitting an article.

Outreach: David Lipman reported he has been in touch with St. Stephens Lutheran. He will be speaking to them this week. Suggestions were made for a summer informational meeting at other churches which already have a VdC presence. We would need to have a format for the presentation.

UNFINISHED BUSINESS.

1. Schedule 2004 Weekends: Tabled
2. Easter breakfast. (Out of Order). It was decided to go forward with the annual Easter Breakfast at St. John. This is our most significant means of income every year. If we do not host the breakfast this year, another group will take over and we will lose the opportunity in the future. Jerry Lemcke will make the necessary arrangements at St. John including contacting Max Riddick of the Stewardship Commission for approval. It was decided to ask Carolyn Barton to head the committee. If she declines, various secretariat members have committed to cover those duties.
3. Date for fall weekends. Jerry will verify open dates between September 25 and October 18 with St. John and email those dates for a vote. (Vote determined to keep the weekend dates as scheduled). The date for weekend application decisions would be June 17th (date determined based on the late October, early November dates)

NEW BUSINESS

1. Serenade change. Tabled
2. Matching funds for Easter breakfast. Pam Hoepner will draft a letter and submit to Jerry.

3. Retreat. It was the consensus of the secretariat to hold a retreat to write and define job descriptions and to create an annual timeline to eliminate inefficiencies in planning and completing events.

The meeting was closed the meeting with The Lords Prayer.

Respectfully Submitted,
Sandy Moore, Secretary

Next Ultreya: April 12th, Redeemer Lutheran Church.

May 3rd: 4th Day Workshop: The Next Step 8:30 a.m.-12:30 p.m. at St. John.

Upcoming Weekends: #28, Men's Oct 30-Nov 2. Women's Nov. 6-9