

Minutes of April 12, 2003 Secretariat Meeting

Attending: Pat Linden, Sheila Bender, Jim & Cherie Nocks, Jerry Lemcke, Marty Collins, Rae Harris, Artie Grindle and David Lipman.

Excused: Pastor David Ludwig, Pam Hoepner, Sandy Moore, Jane Pohlrad.

Absent: Pastor Bob Bear.

There being a quorum, meeting was called to order. Opened with prayer.
Rae will take minutes in Sandy's absence.

Chair Reports

- A. Spiritual Director: No report.
- B. Secretary: Minutes were approved with no corrections.
- C. Treasurer: Jerry handed out Pam Hoepner's report. No comments.
- D. Communications: News articles were requested by May 3rd.
- E. Leaders: New 4th day Program is scheduled for Saturday, May 3rd.
- F. Pre-Via de Cristo: Rae reported 5 women and 2 men are scheduled to attend fall weekend at present time. Much discussion followed about not publicizing a deadline for applications or numbers of applicants. We are committed to this weekend. This was the overriding comment to the previously decided deadlines.
- G. Post Via de Cristo: Jim reported "working on a lot of stuff."
- H. Music: No report.
- I. On Site Physical Arrangements: Support is lined up for fall weekends.
- J. Off Site Physical Arrangements: Vacant position. No report.
- K. Local Palanca: Sheila reported that a food prep day is scheduled at St. John for Oct. 25, from 1-5:00 p.m.
- L. Extended Palanca: Vacant position. No report.
- M. Outreach: David said he had a few plans for temple talks. Discussion of targeting people known within each church to give temple talks after Easter.
- N. Lay Director: No report.

No motions were made.

Old Business

- A. Preferred Weekend dates for 2004 were discussed. Jerry will try to reserve St. John Retreat Center for April 22-25 Men's, and April 29- May 2 Women's. Reunion Ultreya would be May 15th. Fall Weekend choice is October 14-17 for Men, October 21-24 for Women. Reunion Ultreya would be on November 13th. No vote taken: general agreement.
- B. Planning for Easter Breakfast at St. John is coming together well.
- C. A Secretariat retreat/workshop was discussed. Pat suggested that we work on good job descriptions, review last retreat, timelines for individual jobs and one action item. She will send out tentative dates via e-mail.
- D. Appointments for vacant Secretariat positions of Extended Palanca and Off Site Physical Arrangements were going to be discussed by the nominating committee. Sheila and Rae volunteered to work with Sandy Moore and Pat Linden on the committee.
- E. Ray Rylander is still working on our Via de Cristo website.

New Business

- A. Jerry said that he is meeting with Thrivent's Orange County Board and will ask for \$1600 in matching funds for Easter Breakfast. The money would be funded in \$800 increments.
- B. There was no time to discuss a serenade change which was on the agenda.

Respectively submitted,
Rae Harris, Acting Secretary