

Heart of Florida Via de Cristo
Minutes from Secretariat Meeting
June 21, 2003

In Attendance: Pastor David Ludwig, Jan Fry, Jerry Lemcke, Jim and Cherie Nocks, Pam Hoepner, Sheila Bender and Guest, Frank Hagy

Absent and Excused: Sandy Moore, Pat Linden, Rae Harris and Jane Pohlad

It was determined that a quorum was not present. Jerry Lemcke opened the meeting with prayer.

Committee Reports:

Spiritual Directors: Present but no report

Secretary: Minutes had been emailed to Secretariat and it was noted that Sandy had sent out one correction. Minutes were reviewed for further corrections but could not be approved.

Treasurer: New Balance is \$7,245.23 (includes \$29 refund from Easter Breakfast expenses). Spendable monies equal \$5,410.98. Cookbook profit to date is \$1,962.62. The Easter Breakfast netted \$1,583.26 (over half of the profit was from donations from the community).

Leaders: Absent - No report.

Music: Absent - No report.

Pre Via de Cristo: Jerry reported for Rae that the numbers were the same as last meeting - 4 women and 3 men.

Post Via de Cristo: Jim reported that Frank and Chris Hagy have accepted the call to run for Post Via de Cristo in the September elections. He and Cherie and working with Frank and Chris Hagy on the August Ultreya. Jim will secure the location and Frank and Chris will lead the Ultreya. Jim reminded the Secretariat of the July "Virtual" Ultreya. He also suggested that groups might like to get together at 7:00 PM on July __. Lastly, Jim is working with John and Sandy Baccuzo to hold the September Pot Luck, Elections and Ultreya at Northland Distributive.

On Site Physical Arrangements: Absent - no report.

Off Site Physical Arrangements: Position vacant - no report.

Local Palanca: Sheila reported that the Food Prep Day is scheduled for October 25 from 1:00 to 5:00 PM at St. John. Sheila's Bible Study group will be organizing this day because of Sheila serving as Rectora.

Extended Palanca: Jan Fry reported is in the process of organizing the materials and requests that she has received.

Outreach: Position vacant - no report.

Communications: No report, however, Sheila mentioned, as a reminder, in case Secretariat members would be on vacation, that the next newsletter articles would probably be due by Aug. 16.

Sheila suggested that the newsletter contain a one-sided page printed on colored paper suitable for posting on the refrigerator with all the weekend dates and events, including Food Prep Day information, Send-Off and Return times and locations, Serenade van departure times and locations, Agape Tent information, and Rollo times. She also suggested that this same sheet be mailed under a separate mailing the first part of October.

With this same discussion Jim asked that a post card be mailed for the August Ultreya because this information has not been published anywhere. Jim will get the necessary information to Sandy Moore.

Lay Director: Jerry reported that he would be out of town from July 5 through August 19. He will ask Pat Linden to Chair the August 16 meeting in his absence.

Unfinished Business:

Easter Breakfast paperwork: Jerry asked Pam to write the check that will be submitted to Thrivent for the matching funds. Jerry will give to the check to Thrivent to begin the matching funds process and Pam will email the forms to Jerry when completed. Jerry will help Pam obtain sufficient names of Thrivent members for the matching funds forms.

Heart of Florida website: Jerry reported that Ray Rylander is still working on it.

Serenade: Sheila commented that she would recommend not changing the day/time until after the fall weekends. She is concerned that the dynamics of how this would work have not been fully thought through. Other discussion mentioned that a survey should be made of the Community to determine if it would support such a change. Sheila reported that Pat Linden suggested that this be discussed at the Secretariat Retreat in January.

Rollo copy archives: Jerry reported that Pastor Bob Bear feels that the Rollos have historical importance and highly recommended that they all be maintained either in hard copy or on CD.

How do we connect Cursillistas to our Community? This topic was not discussed.

Standardized way to pay for Rector(a) costs: Pam Hoepner suggested that nametags and folders be made the standard and that these items be purchased in bulk. Other discussion followed concerning costs of copying, etc.

New Business

Advertising Via de Cristo: Jerry reported that Bob Blasberg had asked about 1) submitting an article to the St. John Open Door Congregational Newsletter concerning the up-coming Fall Weekends and 2) creating a poster about the Fall Weekends and posting photos of recent weekends to be placed on the Nurturing Bulletin Board at St. John. It was the consent of those present that Jerry would ask Bob to write an article for the next Open Door but to have Jerry review it before submitting it and to also to design a poster but not to include photos.

Further discussion suggested that the Outreach Chairperson and Committee would have several contacts at each active congregation to submit articles to their congregation's newsletter and to serve as contacts to speak to persons who wanted more information about making a weekend and to get them in contact with possible sponsors.

Bank Fees: Pam reported that Bank of America on July 1 would begin charging \$10 per month should the balance drop below \$2,000. She asked that Secretariat members inquire with their own banks about business checking account fees.

Pastor David Ludwig closed the meeting with prayer.

Respectfully submitted,
Pam Hoepner (in the absence of the Secretary)