

**Heart of Florida Via de Cristo**  
**Secretariat Minutes**  
**September 18, 2004**

**Present:** Sheila Bender, Bob Blasberg, Rich Buhl, Marty Collins, Diane DeMark, Jim DeMark, Artie Grindle, Del Harriman, Martha Harriman, Pam Hoepner, Jerry Lemcke, Pastor David Ludwig, and Joyce Rodriguez.

**Absent - Excused:** Jan Fry and Jane Pohlad.

The meeting was called to order by the Lay Director, Jerry Lemcke.

Members of the Secretariat joined together in *Come Holy Spirit*.

Pam Hoepner asked for the floor. She shared with the Secretariat that St. John Lutheran Church is starting a “new beginning”. St. John has a new Vision Statement: *Serving the risen Lord through worship, discipleship, and outreach*. Ministries will be reorganized. She said there is a lot of difference between a committee and a team. The Secretariat is a team. Relationships mean a lot to a team. She asked each person to share something about their childhood. This was a very enjoyable experience for all.

**Minutes:** The minutes of the August meeting were approved as submitted.

**Treasurer’s Report:** Pam Hoepner reported that we have a balance of \$7,049.81

**Spiritual Director:** Pastor David Ludwig shared with the group that every Saturday, when it is possible, he and his wife Carol have lunch with their daughter Pam. Her husband Rick died 5 ½ years ago and the grieving process has been long. The most meaningful expression of God’s love is in the people around her. He said a wonderful part of the Via de Cristo community is the sense of caring and loving. This is Christ-like. We can be and are Jesus to each other. We meet and see Jesus in a variety of disguises. We have marvelous and wonderful opportunities in our Via de Cristo teams to share the love of Christ with each other. Rollos are all about Jesus.

He said that he and Pastor Ford will be the Spiritual Directors for the Men’s Weekend. Pastor Tom McRee will be a Spiritual Director for the Women’s Weekend. He is still securing another Spiritual Director for the Women’s Weekend. The Secretariat members suggested some name of Pastors for him to consider.

**Local Palanca:** Sheila Bender will ask for members of the Via de Cristo community to sign up for the 24 hour prayer vigil and food Palanca for the weekends. She also will be looking for a coordinator for the Agape tent for each weekend.

**Music:** Marty Collins stated that she believes the Music License has expired. Pam Hoepner said she would check on this.

**Post Via de Cristo:** Bob Blasberg said he has a tentative schedule for the Ultreyas for 2005. He suggested that churches present a Mission Minute (Temple Talk) to encourage members of the Via de Cristo community to come to Ultreyas.

The dates for the Via de Cristo weekends for 2005 are as follows:

Men's Weekend	April 14 – 17
Women's Weekend	April 21 – 24
Men's Weekend	October 13 – 16
Women's Weekend	October 20 – 23

**Leaders:** Jim DeMark reported that most of the team positions have been filled on the Women's Team. Sue Maguire and Daisy Mansbach have been working hard.

Jim said we currently have 35 crosses. Jerry said he would send Jim the information needed to order more crosses.

**Physical Arrangements Off-Site:** Martha & Del Harriman are looking for a van driver for both Sunday serenades.

**Physical Arrangements On-Site:** Rich Buhl said he talked with Jerry Johnson about the electrical power at the Retreat Center. Jerry said that the electricity is o.k. There is no plan to make any changes at this time. Rich will check that the phone line at the Retreat Center is available for calls on the weekends.

**Pre Via de Cristo:** Artie Grindle suggested that a committee be appointed to make needed changes to the Via de Cristo application. Artie Grindle and Del Harriman volunteered to be on the committee. Others may be added to the committee later.

Artie is diligently working with the applications for the weekends. He passed out a list of the names of Pilgrims, confirmed and not confirmed. He recommended that we go ahead with the weekends. All members of the Secretariat voted "yes".

#### **Unfinished Business:**

1. The Men's and Women's Teams are now formed for the upcoming weekends.
2. Jerry Lemcke passed around the Willingness to Serve Forms that he had received.
3. The Election of ½ of the officers for the Secretariat will take place at the Business Meeting before the Ultreya tonight. Sheila Bender has made ballots if they are necessary. She will present the slate of officers. Jerry will ask for additional nominations from the floor before a vote is taken. All old and new officers will attend the Secretariat meeting in November.
4. Pam Hoepner asked for anyone who has the copy to their job description to please give it to her or if you do not have the copy with you, please e-mail it to her.

5. There was still no nominee for the position of Communications. Jerry will ask for a nomination from the floor for this position as well as any of the other positions.
6. A person to fill the Secretariat position of Outreach will be appointed.

**New Business:**

1. Some changes to the National Lutheran Secretariat By-Laws and Constitution will need to be ratified.
2. Seven Secretariats meeting will be held in January of 2005. More information will follow.
3. The Retreat Center will be re-carpeted in the future. Del and Martha Harriman volunteered to head a painting party.
4. Secretariat members will prayerfully consider the names of those qualified as the next Rector and Rectora. A vote was taken at an Altar Call after the Ultreya.

Respectfully Submitted,

Joyce Rodriguez, Secretary

**Hearth of Florida Via de Cristo**

**Business Meeting**

**September 18, 2004**

Lay Director, Jerry Lemcke, called the business meeting to order. He introduced Sheila Bender, chairman of the Secretariat Nominating Committee.

Sheila thanked the other members of the Nominating Committee: Marty Collins, Diane DeMark, and Artie Grindle. She presented the slate of names from the Nominating Committee:

Lay Director	Sandy Moore
Post Via de Cristo	Bob Blasberg
Music	Jill Heroux
Physical Arrangements Off-Site	Del & Martha Harriman
Extended Palanca	Jan Fry
Communications	(Open)

Jerry Lemcke asked for nominations from the floor. Tammy Ortiz was nominated for the position of Communications.

**A motion was made by Diane DeMark and seconded by Anna Vetter to close the nominations. The motion was carried.**

Since there was only one nominee for each office, Jerry asked for a vote of affirmation for those nominated.

**A motion was made by Leo McCloe and seconded by Erika Webb that the slate of nominees be confirmed by affirmation. The motion was carried unanimously.**

The Business Meeting was adjourned.

Respectfully Submitted,

Joyce Rodriguez, Secretary