

**Heart of Florida Via de Cristo  
Secretariat Minutes  
June 23, 2005**

**Present: Sheila Bender, Bob Blasberg, Jill Heroux, Del Harriman, Martha Harriman, Pam Hoepner, Sandy Moore, and Joyce Rodriguez.**

**Absent: Richard Buhl, Diane DeMark. Jim DeMark, Artie Grindle, Tammy Ortiz, and Pastor David Ludwig.**

The meeting was called to order by the Lay Director, Sandy Moore.

Members of the Secretariat joined together in *Come Holy Spirit*.

**Minutes:**

The minutes for May 5, 2005 were approved as submitted.

**Treasurer's Report:**

Pam Hoepner reviewed the Treasurer's Report with the members of the Secretariat. The report was accepted as presented.

Matching funds from Thrivent from the Easter Breakfast have been received. Pam continues to investigate a means of lowering the storage unit charges. She has paid storage for June and July.

**Lay Director Report**

1. Sandy Moore reminded everyone of the confidentiality of some aspects of the Secretariat, especially in regards to the distribution of the letter from Pastor Kern. A letter was sent to Pastor Kern in response to his communication to the Secretariat.
2. The October weekends reservations at the Retreat Center have been cancelled.
3. Pam Hoepner volunteered to make announcements at the July Ultreya as Sandy will be out of town.

**Chair Reports**

**Local Palanca**

Sheila Bender has cancelled the cooking day in October. She is actively recruiting someone to replace her.

## **Music**

Jill Heroux will contact Dennis Rach about music for the July Ultreya.

## **Post Via de Cristo**

Bob Blasberg will need someone to take supplies to the Ultreya in July as he is scheduled to have back surgery on July 5, 2005.

Bob will ask Prince of Peace to host the August Ultreya as the building at the Spirit of Joy will not be ready by then. An October Ultreya will be added since there will be not weekends in the fall. The November Ultreya will be a 20<sup>th</sup> anniversary celebration to be held at St. John. The date was changes to November 12, 2005 in the belief that participation will be better than November 19, 2005. Bob has sent a revised calendar to Tammy Ortiz to be included in the next newsletter.

## **Unfinished Business**

1. Pastor's Luncheon – Pam Hoepner continues to work on this.
2. 20<sup>th</sup> Anniversary Plans – It was suggested that the Leaders, Diane and Jim DeMark along with former Lay Directors be asked to help with the anniversary plans.
3. Storage Trailer – Pam and Rick Hoepner plan to travel to Paisley to put together a list of what is needed to renovate the storage trailer. Sheila Bender said Gary Klebaum might be of help with this project
4. Mission Statement – Sheila Bender shared Mission Statements she found on the internet. It was decided to involve the community in developing a Mission Statement for Heart of Florida Via de Cristo at the August Ultreya. Sheila Bender and Pam Hoepner volunteered to talk with Pastor Kern about the method used at St. John to develop their Mission Statement.
5. Menus Update Committee – Rose Marie Murray will be the chairman of this committee. Those helping will be Pam Hoepner, Louise Blood, Joyce Rodriguez and perhaps, Cathleen Flowers.

## **New Business**

1. Community Involvement – The Secretariat members suggested the following:
  - a. Ask inactive individuals specifically to become involved in activities/committees.
  - b. Do some action (projects) as a community between Ultreyas.
  - c. Involve Reunion Groups.
  - d. Quarterly Ultreyas with a pot luck before each.

- e. Activities to promote fellowship – Game night, Concerts, etc.
2. Nominating Committee – Jan Fry will be asked to chair this committee. Sandy Boccuzzo will be asked to serve on the committee. Sheila Bender and Sandy Moore volunteered to be on the committee. The positions for election for a two year term are: Leaders, Outreach, Treasurer, Pre-Via de Cristo, Local Palanca, On-Site Physical Arrangements, and Secretary.
  3. August meeting – will be held on Thursday, August 11, 2005, at 6: P.M. at St. John.
  4. 2006 Weekend dates
    - a. Spring:           Men's – April 27 – April 30  
                              Women's – May 4 – May 7  
                              Reunion – May 20
    - b. Fall:                Men's – October 12 – October 15  
                              Women's – October 19 – October 22  
                              Reunion – November 11
  5. Rector Selection – The Secretariat closed the meeting around the altar in prayer voting for a Rector for the Spring Men's Weekend. It was decided to accept e-mail votes from the absent members since there was no discussion involved in the choice and since there were only 7 members present. Sandy will send an e-mail to all absent members asking for their vote.

Respectfully Submitted,

Joyce Rodriguez