

Heart of Florida Via de Cristo
Secretariat Minutes
August 11, 2005

Present: Sheila Bender, Diane DeMark, Jim DeMark, Del Harriman, Martha Harriman, Pam Hoepner, Sandy Moore, Bob Blasberg, Jill Heroux, Tammy Ortiz and Jan Fry

Excused: Rich Buhl, Pastor David Ludwig

Absent: Artie Grindle

The meeting was called to order by the Lay Director, Sandy Moore.

Members of the Secretariat joined together in Come Holy Spirit.

Minutes: The minutes of the June Meeting were approved as presented.

Treasurer's Report: Pam Hoepner presented the Treasurer's report noting that the account balance was low because a deposit of \$3,200.00 was posted as \$32.00 by the bank. She has contacted the bank and the error will be corrected. The report was accepted by the Secretariat as presented.

Lay Director: Sandy reported that the NLS Annual Meeting was an insightful and uplifting experience that she hopes will be experienced by more Secretariat members in the future. A four-page report of the meeting was presented to each Secretariat member for review.

A motion was made by Diane DeMark and seconded by Martha Harriman for reimbursement to Sandy for expenses to attend the NLS Annual meeting in Emmitsburg, MD in the amount of \$175.00 registration fee and \$176.90 for airline tickets.

The motion carried.

Chair Reports:

Music: Jill is seeking a box of music books. It was suggested she contact Denise Beumer.

Physical Arrangements: No report

Post Via De Cristo: Bob reported that the July Ultreya at Hope Lutheran Church was uplifting to a small group of pilgrims. The next Ultreya will be at Prince of Peace August 20th. Bob also thanked Sandy for sending out an e-mail to remind the community of the next Ultreya. Bob also reported that there are currently only about 40 men on the Reunion Group listing.

Leaders: Jim and Diane reported that there was a little problem getting all the team books back, there are still one or two "out there". They are working on this. Sandy requested a copy of the disk that backs up the manuals be given to the Secretariat/Lay Director to keep.

Local Palanca: No report.

Extended Palanca: No report.

Newsletter: Tammy reported the newsletter was mailed out August 8th. There were no labels available to mail to the Bahamas. Sandy Moore will get the Bahama labels to Tammy so she can mail them. The deadline for the October/November newsletter is mid September.

Unfinished business:

- ❑ **Pastor's Luncheon:** Pam reports she is still working on it. Finding time has been a challenge.
- ❑ **20th Anniversary plans:** Diane DeMark volunteered to organize the event scheduled for Nov. 12th @ 6:00 P.M. at St. John's. Diane will invite former Lay Director's to participate in the planning. Sheila asked if the Secretariat might consider spending some of our funds on the Anniversary Celebration. Tammy & Sheila volunteered to work on the Anniversary Committee with Diane.
- ❑ **Storage Trailer:** Rick Hoepner is working on the repair estimates for the trailer. Pam reports more materials still need to be put in our storage unit.
- ❑ **Mission Statement:** Pam asked Bob that time is allotted at the next couple of Ultreyas to present the steps of forming a mission statement to the community.
- ❑ **Nominating Committee:** Sheila, Jan and Sandy have not met yet although each has been working on possible nominees. The Secretariat was asked for names also. A formal listing will be presented at the next meeting.

New Business:

- Sandy reports that the Seven Secretariats Grand Ultreya will be in Tampa, FL next year hosted by Sonbeam-Tampa Bay. Date will be relayed to the secretariats in October. Planned scheduling is at the end of January or early in February.
- ❑ The next secretariat meeting was scheduled for September 8th at 6:00 pm for dinner, 6:30 for the meeting.
- ❑ Men's mentor. Jim Demark volunteered to mentor the next Rector.

The meeting was adjourned with all members participating in The Lord's Prayer.

Respectfully submitted,
Jan Fry, (substituting for Joyce Rodriguez)