

**Heart of Florida Via de Cristo
Secretariat Minutes
September 8, 2005**

Present: Bob Blasberg, Diane DeMark, Jim DeMark, Jan Fry, Del Harriman, Martha Harriman, Pam Hoepner, Sandy Moore, Tammy Ortiz, and Joyce Whitehill.

Absent – Excused: Sheila Bender, Richard Buhl, Artie Grindle, Jill Heroux, and Pastor David Ludwig.

The meeting was called to order by the Lay Director, Sandy Moore.

Members of the Secretariat joined together in *Come Holy Spirit*.

Minutes:

The minutes for August 11, 2005 were approved as submitted.

Treasurer's Report:

Pam Hoepner reported a balance of \$5139.36.

Lay Director:

Sandy Moore was commended for the excellent website for Heart of Florida, Via de Cristo. www.hofvdc.org. Tammy Ortiz said she would provide Sandy with the Graphics that Heart of Florida Via de Cristo purchased earlier.

Chair Reports:

Post Via de Cristo:

Bob Blasberg shared information with the Secretariat about the up-coming Ultreya to be held on Saturday, September 17, 2005 at Northland. The evening will begin with a Potluck dinner at 6 o'clock, followed by the Gentleness Ultreya at 7 o'clock. There will be an update on our Mission Statement and the Election of some Secretariat Officers. (Sandy Moore asked the Secretary, Joyce Whitehill, to make copies for the new members of the Secretariat of the minutes from the last 6 months and the By-Laws of Heart of Florida Via de Cristo.

Spirit of Joy will not be able to host the October Ultreya. Bob will check with Prince of Peace.

The Men's Grand Altar Visit will be held at St. John Lutheran Church on Saturday, September 10, 2005. The group will go to TooJay's for breakfast afterwards.

Leaders:

Diane and Jim DeMark will be setting up a meeting with the Rector and Rectora for the Spring weekends.

Unfinished Business:

1. Pastor's Luncheon – still in process
2. Storage Trailer repair estimates – information is still being compiled. Del Harriman volunteered to work on the trailer between the Men and Women's Weekends in the Spring.
3. Cooks Update Committee – will meet in the future.
4. 20th Anniversary Plans – Diane & Jim DeMark passed out a Planning Committee Schedule with the following Committee's:

Overall Committee – Lay Director, Leaders, and Music, etc.

Food Committee – Pam and Sheila have volunteered. Pam will speak with Ronna about preparing the meats and bread. The rest of the meal will be Potluck, requesting side dishes (of vegetables, salads and desserts) alphabetically. It was suggested that the youth of the church be asked to serve. A special cake was discussed.

Invitations and Decorations Committee: Tammy Ortiz volunteered to help with the invitations. It was suggest that the "Can Can Girls" be asked to decorate.

Program Committee: Former Rectors and Rectoras will be invited to a meeting on September 22nd. They will be asked for guidance and help with the celebration. A slide show presentation of pictures was suggested. It was suggested a commemorative item be given to each person attending. One suggestion was a small flashlight to go with the possible theme of Light Your World.

Former Lay Directors will be invited to attend the celebration.

A motion was made by Jan Fry and seconded by Martha Harriman for Heart of Florida Via de Cristo to subsidize travel expenses, up to a total of \$1200, for Pastors and wives to attend the 20 Anniversary Celebration. The motion passed.

David Ludwig, Jr. has agreed to provide the music for the celebration.

5. Storage Unit

A motion was made by Diane DeMark and seconded by Martha Harriman that we change our storage unit from Fairbanks to Colonial Dr. and Maguire. The motion passed.

6. Mission Statement – Sheila Bender and Pam Hoepner will make a short presentation at the September Ultreya. The Mission Statement will be completed in October.
7. Nominating Committee – Jan Fry presented the report of the committee.

Leaders – Diane & Jim DeMark
Treasurer – Bill Pohlad
Secretary – Joyce Whitehill
Local Palanca – Jackie Gorbutt
Pre Via de Cristo – Karen Hansen
Outreach – Tammy Bryan
On-Site Physical Arrangements – pending

New Business:

1. Tammy Ortiz asked Secretariat members for newspaper articles by September 19, 2005. Please gear them toward the 20th Anniversary Celebration.
2. The next Secretariat meeting will be held on Thursday, October 13, 2005. (6:00 for food and 6:30 meeting)

The meeting was closed with the Lord's Prayer.

Respectfully Submitted,

Joyce Whitehill, Secretary