

**Heart of Florida Via de Cristo
Secretariat Minutes
October 13, 2005**

Present: Bob Blasberg, Diane DeMark, Jim DeMark, Jan Fry, Artie Grindle, Pam Hoepner, Sandy Moore, Tammy Ortiz, and Joyce Whitehill.

Absent – Excused: Sheila Bender, Richard Buhl, Del Harriman, Martha Harriman, and Pastor David Ludwig.

New Secretariat Members: Tammy Bryan, Jackie Gorbutt, Karen Hanson, Bill Pohlada, and Ken Raue.

Guest – Jane Pohlada

The meeting was called to order by the Lay Director, Sandy Moore.

Members of the Secretariat joined together in *Come Holy Spirit*.

Treasurer's Report: (Out of Order)

Pam Hoepner passed out copies of her report. After some discussion, the report was accepted as presented.

Pam explained the Via de Cristo suitcase, which is filled with Via de Cristo items. It was suggested that items from the suitcase might be used as Door Prizes at the 20th Anniversary Celebration on November 12, 2005. Information about Fund Raising items will be pursued.

Lay Director;

1. Sandy Moore thanked Sheila Bender, Rich Buhl, Artie Grindle and Pam Hoepner for their years of dedicated service to Via de Cristo.
2. Sandy welcomed the new members to the Secretariat.
3. Sandy thanked Diane DeMark, Jim DeMark and Joyce Whitehill for agreeing to serve for another 2 years.
4. Thank you notes were sent to the Northland Praise Team and Pastor Kevin.
5. The new Website has been posted on the National Lutheran Secretariat Website. Sandy will be sending new Secretariat member information to the National Lutheran Secretariat soon.
6. Spirit of Joy will celebrate its 1st service at the new location on Rouse Road & Route 50 on Sunday, October 23rd at 10:30 A.M.
7. It is with regret that the Secretariat has received the resignation of Music Chair, Jill Heroux. Jill will be greatly missed. The Secretariat members were asked to think about who we can invite to fill the position. Her term is one more year.
8. Peggy Kreps will be asked to lead the singing at the Ultreya on October 15, 2005.

Chair Reports:

Leaders:

Diane and Jim DeMark have conducted the first training session for Rector, Bob Blasberg, and Rectora, Martha Harriman. Sandy Moore volunteered to be the mentor for Martha.

Extended Palanca:

Jan Fry is working on getting the dates for the 2006 weekends posted on the National Lutheran Secretariat Website.

Communications:

Tammy Ortiz said she expects to have the next newsletter out by the week of October 17th. She said she did not get as many articles as expected. She will also publish a newsletter in December.

It was suggested that the Newsletter might include a question and answer section, perhaps called, Ask the Rooster, as a way to inform the Community.

Post Via de Cristo:

Bob Blasberg sent out a tentative schedule for the 2006 Ultreyas. He went over the schedule with the Secretariat members. The new schedule has fewer Ultreyas and proposals for "Grand Altar Visits". After some discussion, comments, and suggestions, the Secretariat endorsed the schedule. We are still waiting to hear from Sonbeam Via de Cristo about the proposed 7 Secretariats Ultreya.

There will be a Men's Grand Reunion Altar Visit on Saturday, October 22, 2005 at Prince of Peace. It will be led by Pastor Tom McRee.

Pre Via de Cristo:

Artie Grindle has 9 applications, from women, that were rolled over from weekends #31 and #32. He suggested that special attention be paid to Pilgrims' medications.

Unfinished Business:

1. Pam Hoepner's Committees:
Pam has been chairing several committees. She will continue to work with Tammy Bryan and Ken Raue (see list below).

1. Pastors' Luncheon – Diane DeMark will talk with Tammy Bryan about this.
2. Storage Trailer repair estimates – Ken Raue
3. Menu/ Cooks update committee – Ken Raue

2. Mission Statement

The Mission Statement will be finished at the Ultreya on Saturday, October 15, 2005 and announced at the 20th Anniversary Celebration on November 12, 2005.

3. 20th Anniversary Celebration

Diane reported on the progress of the celebration planning. The following are heading up the committees for the celebration:

1. Food – Pam Hoepner
Ronna McFadden will supply ham and turkey, rolls and butter, iced tea, lemonade and coffee, plus china plates and silverware. A custodian will be requested to help with the set-up and tear-down of the room. A celebratory cake will be provided. It will be requested that all food items be placed in disposable containers. The community members will be asked to bring a food item according to the first letter of their last name as follows: A-H, salads, I-P, vegetables and Q-Z, desserts.
2. Invitations – Jane Pohlad

Jane passed around samples of the invitation and asked for suggestions. After some discussion and a few changes, one invitation was selected. The invitations will be sent out on Monday, October 17, 2005.
3. Decorations – Daisy Mansbach and Sue Maguire
4. Program – Karen Schneeberger

Diane updated the Secretariat on the “special” people (Spiritual Directors – past and present – for Via de Cristo, Spiritual Directors for the weekends, etc.) who are invited. It is hoped that many of them will be able to attend.

Diane plans to get in touch with the former Rectors and Rectoras and ask them to contact the Table Professors for each weekend; so, the Table Professors will be able to issue a personal invitation to all the Pilgrims.

A motion was made by Diane DeMark and seconded by Jan Fry to rescind the motion from September 8, 2005 which approved up to \$1200 for travel expenses for Pastors and wives to attend the 20th Anniversary Celebration. The motion passed.

A motion was made by Diane DeMark and seconded by Tammy Ortiz to approve \$2400 for travel expenses, food, decorations, invitations, and child care for the 20th Anniversary Celebration, with \$1200 from the Julia Ebert Fund and the remainder from the general fund. The motion passed.

New Business:

1. The next Secretariat meeting will be held on Wednesday, November 2, 2005, at 6:30 P.M. at St. John Lutheran Church. If Secretariat members are interested, dinner reservations (dinner 5:00 P.M. – 6:30 P.M.) may be made by calling the church office, 407-644-1783, by Monday, October 31, 2005.

2. E-mail Requests

It was decided that the Secretariat needs some definite guidelines (communicated to the community) on the use of the community e-mail, as well as the prayer chain.

The meeting was closed with the Lord's Prayer.

The New Secretariat members had a brief Orientation after the Secretariat meeting.

Respectfully Submitted,

Joyce Whitehill, Secretary