

**Heart of Florida Via de Cristo
Secretariat Minutes
March 16, 2006**

Present: Bob Blasberg, Karen Hanson, Del Harriman, Martha Harriman, Sandy Moore, Bill Pohlad, Ken Raue, and Joyce Whitehill.

Absent: Tammy Bryan, Diane DeMark, Jim DeMark, Jan Fry, Tammy Ortiz, Jackie Gorbitt, and Pastor David Ludwig.

Sandy opened the meeting by reading a devotion by Pastor Kerry from March 16, 2006.

Information before the Meeting.

Communication:

A thank you letter was received from Pastor Kern for the basket of “goodies” that was given to the Staff of St. John Lutheran Church from members of the Secretariat.

Lay Director:

1. Sandy Moore reported that the newsletter, Straight from the Heart, was printed on Friday, March 10, 2006.
2. The Annual report was submitted to the National Lutheran Secretariat.
3. The Next Step presentation for the Men and Women’s Teams went very well.
4. The Website has been updated. Sandy will add Weekend information after both team lists are firmed up.
5. Sandy received a call from Bill McFadden. He asked if Via de Cristo had planned a workday at the Retreat Center. Mulch needs to be spread. It was suggested that Sandy might send an e-mail to Community members asking for help with this project. Another suggestion was to ask members of the Men’s Team, who could go early to the Retreat Center on the day of the Set-up, April 25, 2006, to spread the mulch. Sandy will contact Bill for some additional information.

On Site Physical Arrangements:

Ken Raue said he will be in touch with Pam and Rick Hoepner for information on his responsibilities for the weekends. He has not heard back from anyone about replacing the tires on the trailer.

Off Site Physical Arrangements:

Martha and Del Harriman will be given a key to St. John Lutheran Church from the beginning of the Men’s Weekend until the end of the Women’s Weekend. The Send-Offs will be held from Schaeffer Hall. The Closings will be in the Sanctuary. Sandy

Moore will get additional information about whether a sound person is needed for the Closings. She will also check to see if there is a charge for using the Sanctuary.

Local Palanca:

Attempts to reach Jackie Gorbutt have not been successful. Neither emails nor telephone calls have been returned. The Secretariat advised the Lay Director to communicate through a letter advising Jackie that a replacement will be sought. It was suggested that perhaps Carlene Lemcke would assist on a temporary basis through this next set of weekends. Sandy has already begun sign up sheets for food palanca and will have them at the Ultreya as well as for the prayer vigil. Food Prep Day is scheduled for April 22, 9-2 at Prince of Peace. Sandy will take the lead with this and hopes that Sheila Bender will help.

Post Via de Cristo:

Bob Blasberg announced that Saturday's Ultreya on Christian Love will be at Prince of Peace Lutheran Church beginning with a Potluck Dinner at 6:00 P.M., followed by the Ultreya at 7:00 P.M.

He is looking into a Theater Day for the summer. **Thrivent is actively working with Habitat for Humanity. Bob has suggested that this may be a good service opportunity for HoF. The Secretariat agreed.** He will get **more** information about Habitat for Humanity and how Via de Cristo may get involved.

Business Meeting:

Minutes:

The minutes for February 16, 2006 were approved as submitted.

Treasurer's Report:

Bill Pohlad passed out the Treasurer's Report and explained some of the items found there. The report was accepted as presented.

He read the report of the audit of the Treasurer's Books from Jerry Johnson, Auditor.

A motion was made by Bill Pohlad and seconded by Del Harriman that the Secretariat authorize the renewal of the Basic Music License for \$99 for one year. The motion passed.

Team members are paying their Team Fee. If the weekends are cancelled, money will be refunded to team members upon request.

A motion was made by Bill Pohlada and seconded by Bob Blasberg to purchase a \$50 phone card for the Head Outside Servants to be used for emergencies, with the understanding that the Head Outside Servants will be accountable for the card on the weekends, and it will be returned to the Treasurer, Bill Pohlada, at the end of the weekends. The motion passed.

The Secretariat will increase the Team Fee and the amount suggested for the Pilgrim donation after the Spring Weekends 2006.

New Business:

1. The Secretariat will vote for the next Rector and Rectora at the meeting on April 6, 2006. To be eligible for the position, the individual will have given two Rollos and will have served as a **Servant**. So no individual who may be qualified for the position is missed, it was suggested that the qualifications be printed in the newsletter so individuals **who began their Forth Day in other communities** can let the Secretariat know if they are qualified. Sandy Moore will do some further research about serving as Rector and Rectora only once.

Information after the meeting was adjourned.

Pre Via de Cristo

Karen Hansen passed out a list of Pilgrims for the weekends. There are 8 women (7 confirmed), and 6 men (5 confirmed).

Karen will check with Pastor Tom McRee about the serving of Communion after the Send-Offs.

Unfinished Business:

1. Music Chair – We still do not have a Music Chair.
2. Easter Breakfast – It is on track.
3. Menu Committee – The menu committee has met 2 times and they are making recommendations for changes in the menus for the weekends. **The Secretariat agreed with the recommendations presented at this point.**
4. Cooking Day – This will be on Saturday, April 22, 2006 at Prince of Peace from 9:00 A.M. to 2:00 P.M.

Respectfully Submitted,

Joyce Whitehill, Secretary