

**Heart of Florida Via de Cristo
Secretariat Minutes
May 18, 2006**

Present: Bob Blasberg, Tammy Bryan, Diane DeMark, Jim DeMark, Karen Hanson, Sandy Moore, Ken Raue, and Joyce Whitehill.

Absent - Excused: Pastor David Ludwig, Jan Fry, Del Harriman, Martha Harriman, Tammy Ortiz, and Bill Pohlada.

The meeting was called to order by Lay Director, Sandy Moore.

Members of the Secretariat joined together in *Come Holy Spirit*.

Minutes:

The minutes for April 6, 2006 were approved as submitted.

Treasurer's Report:

Sandy Moore passed out Bill Pohlada's Treasurer's Report. The report was accepted. Please mail any receipts you have to Bill for reimbursement.

Lay Director:

Sandy Moore gave each Secretariat member a copy of an e-mail from Tom McRee outlining a suggestion for correspondence with pastors on our mailing list. Tom will work on this further after the hectic graduation activities at his house and vacation. The secretariat thought it is a great idea.

Sandy Moore thanked Pastors Bill Sistar, Kevin Urichko, Jake Knoedler and Bill Heber for their participation in the weekend activities. She also thanked Ken Raue for going "above and beyond". Thanks to Del Harriman for trailer repairs and to Pam Hoepner, Sheila Bender and Carlene Lemcke for their help with Local Palanca duties and Food Preparation Day. Tammy Bryan was thanked for baking Rainbow cakes.

Chair Reports:

Outreach:

Tammy Bryan outlined plans for a Pastor's Luncheon the second week in August, hosted at the home of Gail Hightower. It was suggested that a written invitation be followed up by a phone call. Tammy said postcards were sent to encourage community members to participate in the Send-Offs, Closings, and Serenades.

Post Via de Cristo:

Bob Blasberg announced that the theme for the Ultreya on May 20, 2006, will be: Joy is Love Dancing. David Ludwig, Jr. will not be able to lead the music. Stan Leaf was contacted, and he will lead the music.

The June 17th Ultreya will be at the home of Jim & Diane DeMark, beginning at 5 o'clock. Each person is asked to bring a covered dish using the alphabetical listing in the newsletter.

The Via de Cristo Action project (Ultreyas) for July 15th and August 19th will be Habitat for Humanity. Help is needed from 8:00 A.M. to 4:00 P.M. Please contact Al Kreps to serve.

Pre Via de Cristo:

Karen Hanson stated a couple of concerns related to the Send-Offs. One concern was about the exodus of the Community to the hallway to send off the Pilgrims. The second was the inconsistency of the time for the Send-Offs. It was determined that the Send-Off is listed at 7:00 P.M. in some places and at 7:30 P.M. in others.

A motion was made by Diane DeMark and seconded by Tammy Bryan to set the time for arrival of Pilgrims and Sponsors at 6:45 P.M. and the Send-Off at 7:00 P.M. promptly. The motion passed.

Karen will redo the letters to reflect this change.

On-Site Physical Arrangements:

Ken Raue reviewed his news article that will be in the next newsletter. There are repairs that need to be made to the trailer and some items that need to be purchased. Donations will be solicited. Ken was commended for the excellent job he did on the weekends.

Leaders:

Jim and Diane DeMark announced the Next Step Workshop on Saturday, June 3, 2006 from 8:30 A.M. to 12:00 Noon. Sandy Moore will send out invitations to Pilgrims and their Sponsors.

Jim and Diane would like to discuss how we talk to Pilgrims about donations. This will be discussed at the next meeting.

New Business:

1. **Election of Officers** - This will take place at the September Ultreya. The Nominating Committee is as follows: Sandy Moore, Bob Blasberg, Jan Fry,

Del Harriman, Martha Harriman, and Tammy Ortiz. The following offices will be filled for a 2 year term: Lay Director, Post Via de Cristo, Extended Palanca, Off-Site Physical Arrangements, Communications, and Music. Local Palanca is open for a 1 year term. If you have suggestions, please send them to Sandy Moore.

2. **National Lutheran Secretariat Meeting** – It will be held in Los Angeles, CA from July 27 – 30.

A motion was made by Diane DeMark and seconded by Tammy Bryan to pay for travel and registration for Lay Director, Sandy Moore to attend the National Lutheran Secretariat Meeting. The motion passed.

3. **Send-Off and Closing Location** – This will be determined later as we do not have all of the information we need to make a decision at this time. Karen Hanson will contact Northland about the possibility of using the Annex. Prince of Peace has indicated we could use their facilities at no charge.
4. **Survey of the Community** – It was suggested by Bob Blasberg that Frank Hagy might help the Via de Cristo Community with a survey. Jim & Diane DeMark will talk with Frank about this. If they believe the survey will be valuable, Frank will be invited to present this to the Secretariat as a whole.
5. **Critiques by Rector / Rectora** – These will be done at the meeting in June.
6. **Rector / Rectora Training** – This will be scheduled after the Next Step Workshop.
7. **Rosters** – Up to Date Rosters were available for \$2.50.

Announcements:

1. The newsletter will be printed by Nancy and Bob Blasberg on Friday, May 20, 2006. It will be mailed on Monday, May 22, 2006.
2. The next Secretariat meeting will be on Thursday, June 15, 2006.

The meeting was closed with the Lord's Prayer.

Respectfully Submitted,

Joyce Whitehill, Secretary