

**Heart of Florida Via de Cristo  
Secretariat Minutes  
June 15, 2006**

**Present: Bob Blasberg, Tammy Bryan, Diane DeMark, Jim DeMark, Karen Hanson, Del Harriman, Martha Harriman, Sandy Moore, Tammy Ortiz, Bill Pohlada, Ken Raue, and Joyce Whitehill.**

**Absent: Excused: Pastor David Ludwig, and Jan Fry.**

**Guest: Jane Pohlada**

The meeting was called to order by Lay Director, Sandy Moore.

Members of the Secretariat joined together in *Come Holy Spirit*.

**Minutes:**

The minutes for May 18, 2006 were approved as submitted.

**Treasurer's Report:**

Bill Pohlada passed out the Treasurer's Report. He reviewed some of the items on the report. The report was accepted as presented.

**Chair Reports:**

**Post Via de Cristo:**

Bob Blasberg related that the May Ultreya, Love is Joy Dancing, was a success. It was great to have Stan Leaf lead the music; and, Lynn Tillman and Del Harriman gave excellent talks. He announced that the theme for the Ultreya on June 17, 2006, will be: Peace is Love Resting, to be held at the home of Jim & Diane DeMark, beginning at 5 o'clock.

July 15th and August 19<sup>th</sup> will provide an opportunity to help Habitat for Humanity.

The September Ultreya will be held at Northland Distributed.

**Outreach:**

Tammy Bryan showed the Secretariat a sample apron, with Via de Cristo embroidered on it, that she has made for Habitat for Humanity workdays. Those attending the workdays will get an application for the October weekends.

Tammy Bryan said that Spirit of Joy has formed 4 Mission Groups, with many of the participants being those who have attended a Via de Cristo weekend.

**Leaders:**

Jim and Diane DeMark will soon be scheduling the first Rector and Rectora training.

The Next Step Workshop on Saturday, June 3, 2006, had a small but enthusiastic group with lots of discussion.

Jim and Diane have not had the opportunity to meet yet with Frank Hagy concerning a Survey of Via de Cristo.

Diane stated that they needed the Manuals from the Men's Team. Bob Blasberg said Jim Nocks would bring them to the next Ultreya.

**Pre Via de Cristo:**

Karen Hanson has revised the Sponsor letter to reflect the time of 7:00 P.M. for Send-Offs.

She reported that Pastor Kevin Urichko was very enthusiastic about holding Send-Offs and Closings at Northland Annex; but, because of weekly use on Thursday evenings and Sunday evenings, it will not be possible at this time. He stated the possibility of the Annex's availability after their new building is completed.

**Off-Site Physical Arrangements:**

Del and Martha Harriman reported that everything worked out on the last weekends even though they were short a couple of vans.

It was suggested that a check-off system be implemented before leaving the Retreat Center after the weekends to assure everyone is accounted for.

**On-Site Physical Arrangements:**

Ken Raue said he has not heard anything about donations for shelving, storage tubs and tarps. He said the main priorities would be shelving for both the storage unit and the trailer and plastic bins. Diane DeMark volunteered to talk with some individuals she feels would like to help. Ken was once again commended for the excellent job he did on the weekends.

**Communications:**

Tammy Ortiz said the next newsletter is scheduled for August. Deadline for articles from Secretariat members will be Monday, August 7, 2006. The emphasis for this newsletter

will be the weekends in October. Tammy said she needs help getting the newsletter ready to be mailed. Reunion Groups will help with this.

### **Unfinished Business:**

1. **Election of Officers** - This will take place at the September Ultreya. The following are on the Nominating Committee: Sandy Moore, Bob Blasberg, Jan Fry, Del Harriman, Martha Harriman, and Tammy Ortiz. The Nominating Committee will meet in July. The following offices will be filled for a 2 year term: Lay Director, Post Via de Cristo, Extended Palanca, Off-Site Physical Arrangements, Communications, and Music. Local Palanca is open for a 1 year term. If you have suggestions, please send them to Sandy Moore.

**A motion was made by Bill Pohlad and seconded by Diane DeMark to allow those chairs which have served one 2 year term plus a partial term to be allowed to serve again. The motion passed.**

2. **Send-Off and Closing Location**

**A motion was made by Diane DeMark and seconded by Tammy Ortiz to use Prince of Peace Lutheran Church for the Send-Offs, Sponsor Meetings, and Closings beginning in October 2006. The motion passed.**

### **New Business:**

1. **Spring Weekends**            Men – April 19 – 22    Women – April 26 – 29  
Lay Director will confirm availability with St. John.

2. **Prayer Chain Concern**

It was decided that when it comes to personal relationships, a limited amount of information will be shared on the Prayer Chain.

3. **Weekend Expenses**

It was suggested that the Secretariat discuss increasing the Team Fee (currently \$55) and also the donation (currently \$65) that is requested from each Pilgrim to reflect a more realistic cost of the weekends. Additional suggestions were: Hold another breakfast, come up with alternative ways to make money, and ask the Sponsor, if possible, to pay for the Pilgrim in advance.

Bill Pohlad will e-mail members of the Secretariat a synopsis of the weekends' expenses.

Karen Hanson will e-mail members of the Secretariat a copy of the Sponsor letter and the Pilgrim letter.

An e-mail discussion of this information will take place. Sandy Moore will then ask the Secretariat members to vote on the Team Fee. A decision regarding the Team Fees must be made by the end of July, prior to team call letter mailings.

**Announcement:**

- 1. Next Meeting** – Thursday, August 17, 2006.

The meeting was adjourned.

**Critiques:**

**Rectora – Martha Harriman**

Martha passed out a copy to her critique to each Secretariat member. She presented many great suggestions. She emphasized that more Outside Servants were needed.

**Rector – Bob Blasberg**

Bob gave an oral report. In addition to other suggestions, he strongly suggested that Spiritual Directors are needed sooner.

The meeting was closed with the Lord's Prayer.

Respectfully Submitted,

Joyce Whitehill, Secretary