

**Heart of Florida Via de Cristo
Secretariat Minutes
August 17, 2006**

Present: Bob Blasberg, Tammy Bryan, Diane DeMark, Jim DeMark, Karen Hanson, Del Harriman, Martha Harriman, Sandy Moore, Tammy Ortiz, Ken Raue, and Joyce Whitehill.

Absent: Excused: Jan Fry, Pastor David Ludwig and Bill Pohlad.

The meeting was called to order by Lay Director, Sandy Moore.

Members of the Secretariat joined together in *Come Holy Spirit*.

Minutes:

The minutes for July 20, 2006 were approved as submitted.

Treasurer's Report:

Sandy Moore presented the Treasurer's Report. The report was accepted as presented.

Lay Director:

1. **National Lutheran Secretariat Meeting** – Sandy will give a report at the next meeting.
2. **Website** – The minutes of the last year have been posted. Also, the By-Laws have been posted. It was decided that the Articles of Incorporation do not need to be posted.
3. **Brochure** – Sandy passed out a sample Via de Cristo brochure. After some discussion, it was decided that 2 brochures will be made – one for men and one for women. Sandy will create the two brochures. Tammy Bryan will get them printed.

Chair Reports:

Leaders:

Two training sessions for the Rector and Rectora have been held. As of now, the weekends each have one Spiritual Director. Pastor Tom McRee is working on securing one more Spiritual Director for each weekend.

The Women's Team # 33 will have a retreat at the home of Carol Detzel on August 25 & 26, 2006. Carol Detzel, Rectora, and Don Bonesteel, Rector, are finishing the call to

team members. The Women's Team Meetings will be held at St. John Lutheran Church. The Men's Team Meetings will be held at Ascension Lutheran Church.

The script in the Rector/ Rectora's Manual for Sunday afternoon will be revised due to the change in the policy for collecting money for the weekends. Diane DeMark and Pat Linden will work on this.

The Laity outline in the Laity Manual will be revised because of the changes to the Write-Me-Downs. Diane DeMark will send the previous and the revised Write-Me-Downs to Sandy, who will send them to members of the Secretariat. Members of the Secretariat will vote, by e-mail, on acceptance or rejection of the revision.

Communications:

Tammy Ortiz is working on the next newsletter which will be out in the next 2 weeks. The newsletter will be geared to the Fall Weekends, including information about the Send-Offs and Closings at Prince of Peace Lutheran Church. Tammy will emphasize that helpful information is posted on the Website. Tammy Bryan and her prayer group will assist in getting the newsletter sent.

Post Via de Cristo:

Bob Blasberg informed the Secretariat that the August 19th Action Ultreya was cancelled because the Habitat for Humanity house was ahead of schedule. Instead, volunteers were requested for Saturday, August 26th around noon, to complete landscaping and take part in the dedication of the house. On September 16, 2006 there will be a Pot Luck Dinner at 6:00 P.M. followed by an Ultreya at 7:00 P.M. at the Northland Annex. Sandy Boccuzzo will be in charge of the program.

On-Site Physical Arrangements:

Ken Raue said he is looking forward to the weekends. The Rector and Rectora will contact him to schedule cook's and outside team training and any other help they need. He has bought 10 sets of replacement poster markers. An article in the next newsletter will ask for donations to purchase items that are needed.

Pre Via de Cristo:

Karen Hanson has talked with applicants (applications on hand from previous weekends) and sponsors concerning the change in the policy regarding the cost of the weekends. Sponsors will be asked to take the responsibility for talking with their Pilgrim about the cost. It was, however, reiterated that it is not the Sponsor's responsibility to pay for the Pilgrim's weekend.

Outreach:

Tammy Bryan has scheduled the Pastors' Luncheon, "Bring Your Pastor to Lunch", for Saturday, September 23, 2006 at 12 o'clock, noon, at the home of Jim and Diane DeMark. Lunch will be provided by Outreach. Each Pastor is to be accompanied by a member of the church. Tammy asked for volunteers to make apple pies for the luncheon.

Off-Site Physical Arrangements:

Del and Martha Harriman announced a Walk to Emmaus gathering to be held at the 1st Presbyterian Church, downtown Orlando, on Friday, August 25, 2006. It was suggested that it would be good for our Community to go to the Closings of other Communities.

The St. John van will be used for the Fall Weekends. Many other vans and SUVs will also be used. Tammy Ortiz volunteered to be the luggage driver. Jim DeMark volunteered to drive the van to the serenade for the Women's Weekend. Diane DeMark volunteered to drive the van to the serenade for the Men's Weekend.

Unfinished Business:

1. **The Nominating Committee** is still working on the slate of officers to be presented and voted on at the Ultreya on Saturday, September 16, 2006.
2. **Frank Hagy Survey Suggestion** – tabled until a later date to accommodate Frank's schedule.

New Business:

1. **Next Secretariat Meeting** will be held on Thursday September 14, 2006 at St. John.
2. **Tour of Prince of Peace Sanctuary** – was held after the meeting was adjourned.

The meeting was closed with the Lord's Prayer.

Respectfully Submitted,

Joyce Whitehill, Secretary