

**Heart of Florida Via de Cristo  
Secretariat Minutes**

**January 15, 2007**

**Present: Nancy Cifuentes, Karen Hanson, Sandy Moore, Bill Pohlada, Tammy Ortiz, Ken Raue, Beebs Winters, and Joyce Whitehill.**

**Absent: Pastor Paula Hepola-Anderson, Tammy Bryan, Diane DeMark, Jim DeMark, Marty Collins, Jim Detzel**

The meeting was called to order by Lay Director, Sandy Moore.

Members of the Secretariat joined together in *Come Holy Spirit*.

**Minutes:**

The minutes for November 9, 2006 were approved as amended – Treasurer’s Report, paragraph two, sentence one should read: Bill is pursuing our 501 c status and learning what needs to be done to attain tax exempt documentation. (We already have tax exempt status.)

**Treasurer’s Report:**

Bill Pohlada passed out the Treasurer’s Report. The report was accepted as presented.

Bill said our 501c status has been verified. He said it is required that the license be put on songbooks that are created.

The Easter Breakfast has been approved by the St. John Lutheran Church Council. Someone will be needed to “run the show”. Bill said there is a book available with detailed information about the Easter Breakfast. Sandy Moore suggested asking Jane Pohlada to coordinate the Easter Breakfast

Bill said he needs budget information from Secretariat members. He will send out last year’s budget to Secretariat members.

**Lay Director:**

1. Diane DeMark and Sandy Moore had lunch with Pastor Paula Hepola-Anderson. They asked Pastor Paula to be the Spiritual Director for Heart of Florida Via de Cristo. She said she would pray about it. Sandy was thrilled when Pastor Paula said “yes”. We will see Pastor Paula at the Ultreya on Saturday night at Zion Lutheran Church in Groveland.
2. Pastor David Ludwig has resigned as Spiritual Director.

3. Sandy Moore sent postcards to local zip codes regarding the Ultreya on January 20, 2007 and the Grand Ultreya on February 3, 2007.

### **Chair Reports:**

#### **Pre Via de Cristo:**

Karen Hanson reported that she has 6 women's applications and 4 men's applications on hand. She will send a letter to them concerning the fall weekends about 3 or 4 months ahead.

#### **Local Palanca:**

Beebs Winters reported that "all is quiet on the Palanca front."

#### **Extended Palanca:**

Nancy Cifuentes ask Reunion Groups to choose weekends to support with Palanca. She passed out a list of future weekends taken from Conexiones, the Official Publication of the National Lutheran Secretariat, Via de Cristo. She also shared copies of Conexiones with Secretariat members.

All Secretariat members are encouraged to attend the National Lutheran Secretariat meeting which is held each year the last week in July. The next meeting will be in Indianapolis.

#### **Communications:**

Tammy Ortiz is working on the next newsletter. She will work with Tammy Bryan. There was a discussion on the cost and location of publishing the newsletter. Tammy will get cost information from Prince of Peace and Spirit of Joy. Suggestions were given for ways to lower the cost of sending the newsletter (by e-mail vs. regular mail), for asking the community for subscriptions (asking members of the community to pay for a subscription to the newsletter), or asking for a response from community members who do not wish to receive the newsletter any longer. It was also suggested that some articles could be put on the website rather than in the newsletter.

There was also a discussion about the purpose of the newsletter and what information should be included – inform community, feed the community spiritually, nurture the community, perhaps something more personal from the heart, or articles that are uplifting and encouraging. All of these suggestions will be taken into consideration.

**Unfinished Business:**

1. **Rector/a Reserve and Rector/a Call and Viable Applications** – Secretariat members were asked to think about this. The list of potential Rectors and Rectoras is made up of those who have given 2 Rollos and served as a Servant. A suggestion was made to send written communication to those eligible and also those who have served in the past to see if they would consider a call to serve.

**New Business:**

1. **Planning Calendar** – was passed out by Sandy Moore. Please send any changes that are needed. The June 2007 Secretariat Meeting date was changed from June 19<sup>th</sup> to June 18<sup>th</sup>.

**Announcements:**

1. **Utreya** – will be held on January 20, 2007 at Zion Lutheran Church in Groveland at 5:00 P.M.
2. **Grand Utreya** - will be held in Jacksonville on Saturday, February 3, 2007. Please see the website for further information.

The meeting was closed with the Lord's Prayer.

Respectfully Submitted,  
Joyce Whitehill, Secretary